

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 9, 1963.

The Board of Public Works met in the office of the Governor, State Office Building, Baltimore, Maryland, on December 9, 1963.

There were present:

J. Millard Tawes, Governor  
Louis L. Goldstein, Comptroller  
John A. Luetkemeyer, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement  
Mr. Albert P. Backhaus, Director, Department of Public Improvements  
Mr. Russell H. McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the Minutes of the meeting which was held on June 17, 1963, copies of which have been forwarded to the individual members of the Board for their information and files.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1959
General Construction Loan of 1954	General Construction Loan of 1960
General Construction Loan of 1955	General Construction Loan of 1961
General Construction Loan of 1956	General Construction Loan of 1962
General Construction Loan of 1957	General Construction Loan of 1963,
General Construction Loan of 1958	

that full regard was had to the provisions of the Acts of each of the following Laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954  
Chapter 45 of the Acts of 1954  
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958  
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958  
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961  
Chapter 16 of the Acts of 1958, and as amended in 1960  
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961  
Chapter 86 of the Acts of 1960, and as amended in 1961 and 1962  
Chapter 885 of the Acts of 1961, and as amended in 1962, and  
Chapter 128 of the Acts of 1962, and as amended in 1963, and  
Chapter 903 of the Acts of 1963,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

CITY OF ANNAPOLIS:

The Secretary presented to the Board a letter received from the Hammond-Harwood House Association, dated November 27, 1963. It was stated that on November 19, 1963 the Association had passed a resolution endorsing the stand taken by the Board of Public Works in opposing the construction of a seven-story building on Francis Street, Annapolis, Maryland.

The Board accepted this information and ordered it filed.

ANNE ARUNDEL COUNTY JAIL:

Mr. Backhaus reported to the Board that he had received a letter from some of the officials of the City of Annapolis, wherein they were requesting the Board of Public Works to recommend to the City of Annapolis that the new County Jail Facilities, now under consideration, be located outside of the City of Annapolis.

Mr. Backhaus recommended that the Board should not become involved in a local controversy.

(cont.)



(Anne Arundel County Jail)

The Board accepted Mr. Backhaus' recommendation. It was suggested that the request of Mr. Herman C. Stotz, President of the Citizens Planning and Housing Association, be referred to the Honorable Edward O. Weant, Jr., Chairman, Prison Committee, Legislative Council.

#### BLACKISTONE ISLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Blackistone Island:

General Construction Loan of 1963 - Item 1 --

Department of Public Improvements, for Re-imbursement of the Petty

Cash for Two Sets of Photoprints of the Island. (Item M-1) \$ 11.20

#### BOARD OF PUBLIC WORKS:

1- The Secretary presented to the Board a letter, dated December 5, 1963, from Mr. B. F. Nossel, Chairman of the Committee on Travel Allowances. Attached to that letter was one from the Department of Employment Security, dated December 4, 1963, in which the Committee was requested to consider approving, as a matter of policy, the cost of moving expenses of State employees of that Department who are transferred from one official station to another for duties for the benefit of the Department.

The Secretary reported to the Board that as a matter of policy in the State Roads Commission, the cost of moving expenses accepted by the State for any employee are only approved when there is no change in an employee's classification.

In the case of the Department of Employment Security, the Board was informed that the Federal Government approves the payment of such costs if they are made in accordance with State Law or State practice.

At the suggestion of the State Treasurer, the Board requested the Secretary to ascertain the dollar cost for this particular move and submit the information to the Board as soon as possible.

2- The Board approved General Item 2 of the agenda of the Department of Budget and Procurement relating to the National Defense Student Education Act as follows:

"The State has been awarded Federal Capital Contributions under the provisions Title II of the National Defense Student Education Act (Student Loans), as follows:

University of Maryland, College Park and Baltimore -	\$127,778	
Maryland State College, Princess Anne -	23,187	\$150,965
Morgan State College -		127,778
State Colleges - Bowie, Coppin, Frostburg, Salisbury and Towson -		43,757

"The State's share for matching purposes is 1/9 of the Federal grant and request is made to transfer to the agencies' budgets the amounts listed from the appropriation entitled "National Defense Education Act" in Program .25 of the budget of the Board of Public Works, to provide payment for the second half of the 1963-64 academic year. Transfer is recommended by the Department as follows:

University of Maryland -	12,861
Morgan State College -	14,198
State Colleges -	4,864"

#### BOARD OF TRUSTEES OF THE STATE COLLEGES:

Mr. Rennie advised the Board that in accordance with Section 12 of Article 15A of the Annotated Code, the Board of Trustees of the State Colleges, which had received a lump sum appropriation of \$150,000.00 in fiscal year 1964, has presented for the approval of the Board a detailed budget schedule "in the usual form showing the proposed apportionment and disbursement of such lump sum appropriation".

Board of Trustees of the State Colleges

.01 - Salaries and Wages	\$ 40,235
.03 - Communication	800
.04 - Travel	2,300
.08 - Contractual Services	2,570
.09 - Supplies and Materials	800
.11 - Equipment-Additional	2,895

(cont.)



(Board of Trustees of the State Colleges)

.12 - Grants, Subsidies and Contributions -	\$100,000
.13 - Fixed Charges -	<u>400</u>

Total General Fund Appropriation	<u>\$150,000</u>
----------------------------------	------------------

"Of this amount \$40,235 is being made available for Salaries and Wages for the remainder of the current fiscal year. Chapter 341 of the Acts of 1963 provides for a position of Executive Director who will be the administrative officer of the Board. Additionally, five positions have recently been approved to take effect immediately, as follows:

- Staff Specialist (Academic Affairs)
- Staff Specialist (Capital Planning)
- Staff Specialist ((Finance and Management)
- Secretary III
- Secretary II

"An amount of \$100,000 is being made available in Object 12 - Grants, Subsidies and Contributions which is specifically designated for instructional equipment and at a subsequent time will be transferred to the various State Colleges. The remaining amount of \$9,765 will provide for the operating expenses of the board."

The Board approved this budget as presented.

BOWIE STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Bowie State College:

The Weidemuller Construction Company, for Construction of Staff House and Utilities. (Item 1)	\$122,920.00
\$ 86,808.10 - Item 102, General Construction Loan of 1962	
24,301.30 - Item 122, General Construction Loan of 1963	
4,827.60 - Item 98, General Construction Loan of 1961	
2,787.00 - Item 101, General Construction Loan of 1962	
4,196.00 - Item 119, General Construction Loan of 1963.	

COLLEGE OF NOTRE DAME OF MARYLAND LOAN OF 1962:

The Secretary submitted to the Board a letter, dated December 7, 1963, received from the College of Notre Dame of Maryland. This letter advised the Board that the College has raised in gifts received, pledges, and Loan Commitment from the Union Trust Company of Maryland, Inc., the sum of \$1,113,180.93. These funds were raised to meet the requirements of Section 6 of Chapter 66 of the Acts of 1962 (College of Notre Dame of Maryland Loan of 1963). This Act authorizes the State grant of \$750,000 to the College.

The Board accepted this information as compliance with the provisions of the Law.

COMMISSIONERS OF THE STATE ACCIDENT FUND:

The Secretary presented to the Board a Depository Agreement between the Board of Public Works, the Treasurer of Maryland, the Commissioners of the State Accident Fund and The Equitable Trust Company, wherein the Company will act as Trustee for certain funds of the State Accident Fund. The purpose of this Agreement is to authorize the bank, acting as Trustee, to handle investments for such funds as may be placed in a Trust Fund. This Agreement is the result of a long study which is a result of the provisions of Article 101, Section 80, of the Annotated Code, which provisions were brought to the attention of the Board at its meeting of April 3, 1963.

Upon the recommendation of the State Treasurer and approval of the State Law Department, the Board approved execution of this Agreement.

COPPIN STATE COLLEGE:

1- The Board approved Construction Item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Coppin State College:

General Construction Loan of 1961 - Item 123	List 20	92.75
General Construction Loan of 1962 - Item 137	List 18	29.25
General Construction Loan of 1963 - Item 150	List 21	757.89



(Coppin State College)

2- The Board approved Item A-3 of the agenda of the Department of Public Improvements relating to Coppin State College as follows:

Item A-3 - "The Architectural appointment on this project was made to the Architectural firm of Tyler, Ketcham and Myers. This Department has recently been advised that this partnership has been dissolved and that work previously assigned to that organization will be completed by the new partnership of Ketcham and Myers. Approval is requested that this change be noted and previous approvals be changed as follows:

ARCHITECT:	Ketcham and Myers
ORIGINALLY APPROVED:	Item A-1-P(1) meeting of August 13, 1962
	Item A-6-J meeting of May 9, 1963
FEE:	Type "B" Schedule
FUND SOURCE:	Item 136 General Construction Loan of 1962
	Item 151 General Construction Loan of 1963."

VICTOR CULLEN STATE HOSPITAL:

See: State Department of Public Welfare as to renovation of former John Walter Smith Annex.

DEPARTMENT OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Correction:

General Construction Loan of 1961 - Item 86 --	
Hallock Construction, Inc., for Change Order No. 4 to contract approved December 10, 1962, for Construction of New Correctional Camp, Queen Anne's County. (C-10-B) Fee- Dodson, Smeallie, Orrick and Assoc.	
	\$ 4,374.00

General Construction Loan of 1963 - Item 98 --	
Dean and Beavers, for Change Order No. 1 to contract approved August 8, 1963, for Construction of Entrance Road, Parking Areas and Site Improvements. (C-10-A)	
	- - -

DEPARTMENT OF FORESTS AND PARKS:

1- The Board approved Construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1960 - Item 26	List 130	17.64
General Construction Loan of 1961 - Item 21	List 136	94.45
	List 138	1,120.50
Item 23	List 119	86.50
General Construction Loan of 1962 - Item 8	List 125	11.10
Item 9	List 120	395.56
	List 140	800.00
Item 17	List 125	188.25
Item 29	List 121	77.71

2- The Board deferred accepting the condemnation award of the Circuit Court of Garrett County in connection with the following property desired by the Department of Forests and Parks for Deep Creek Lake State Park:

Adella E. McIntire, widow, for 2.6 acres, more or less, for (Agenda Item P-2-E)	\$ 3,800.00
Charles O. Garrett, for approximately 50 acres, for (Agenda Item P-2-F)	16,200.00

The Board felt that the wide separation between the assessed values and the condemnation awards should be justified.

Whereupon, at the suggestion of the Governor, the Board directed Mr. Backhaus to contact the Chief Supervisor of Assessments and Taxation for the State and get a written explanation as to these differences.



(Department of Forests and Parks)

3- The Board approved the recommendation of the Department of Public Improvements, agenda Item P-2-I, that the Department of Forests and Parks be authorized to negotiate with James D. Buskirk, et ux, for certain land for Dan's Mountain State Park. The property consists of 12-1/2 acres, owned by Mr. Buskirk; however, the mineral rights are owned by a coal company in Ohio. The Department desires to negotiate for the property for the appraised value (\$287.50), plus a sum not to exceed \$1,000.00 to cover so-called loss of revenue from certain coal royalties. Should negotiations fail, the Board authorized condemnation proceedings for the surface rights only.

4- After due consideration, the Board approved the following items submitted on the agenda of the Department of Public Improvements relating to the Department of Forests and Parks:

Item A-5 - "Reference is made to Item A-4-1, this Department's agenda August 8, 1963 for Master Plan, Including Dam - Cunningham Falls State Park approving the appointment of Buchart Associates for this work. Since that time, fee schedule has been determined and, under the approval previously given, authorization has been given to the Engineer for Part I "Feasibility Study for Construction of an Impoundment Dam" and Part II "Master Recreational Development Plan".

ENGINEER: Buchart Associates  
FEE: Twice the actual payroll plus \$10.00 an hour for Principal, divided as follows:

Part I - Feasibility Study of Dam -- Not to Exceed  
\$5,200.00 plus an amount Not to Exceed \$500.00  
for cost of printing report.

The cost of Part I, Feasibility Study of Dam, represents the preliminary phase of the project should the appointment be extended to include the construction phase at a later date.

Part II - Master Recreational Development Plan -- Not to Exceed \$4,400.00 plus an amount Not to Exceed \$500.00 for cost of printing report.

FUND SOURCE: Item 2, General Construction Loan of 1963."

Item A-6 - "Reference is made to Item A-4, this Department's agenda October 3, 1963 for Master Plan Development - Susquehanna State Park, approving appointment of Lloyd Associates for this work. Since that time, a fee schedule has been determined and, under the approval previously given, authorization has been given to the Engineer for the basic data and photogrametric maps, first preliminary studies, revised preliminary studies, and final general development plan and report.

ENGINEER: Lloyd Associates  
FEE: The fee as complete remuneration for all work and services as described above is \$31,000.00, divided as follows:

1. Basic data and photogrametric maps	\$ 6,000.00
2. First preliminary studies	10,000.00
3. Revised preliminary studies	8,000.00
4. Final General Development Plan and Report	7,000.00
Total	\$ 31,000.00

FUND SOURCE: Item 2, General Construction Loan of 1963."

Item A-7 - "Reference is made to Item A-4-2, this Department's agenda August 8, 1963, appointing Whitman, Requardt & Associates for this work. Since that time a fee schedule has been determined and, under the approval previously given, authorization has been given to the Engineer for this work with fee and from fund sources as indicated:

ENGINEER: Whitman, Requardt & Associates  
FEE: Part I, Feasibility Study of Dam - \$7,500.00  
Part II, Master Plan for the Park - \$7,500.00  
FUND SOURCE: Item 2, General Construction Loan of 1963."



DEC 9 1963

(Department of Forests and Parks)

Item M-7-A - "Approval is requested for the following transfer of unused balances in connection with DEEP CREEK LAKE STATE PARK as follows:

AMOUNTS:	\$	2.00	- Item 25.3, Social Security	-
		56.59	- Item 25.4, Surveyors, Appraisers, Realtors and Title Work	
		60.00	- Item 25.6, Salaries and Expenses	
		<u>9,617.41</u>	- Item 25, Unallocated balance	
		\$9,736.00	- To Item 25.5	

FUND SOURCE: Item 25, General Construction Loan of 1960, "Deep Creek Lake State Park: Land Acquisition."

Item M-7-C - "In connection with land acquisition for SUSQUEHANNA STATE PARK, approval is requested for transfer of unused balances in prior allocations to the unallocated balance in the appropriation as indicated below:

\$1,761.42	- From Item 16.4, General Construction Loan of 1958
308.00	- From Item 38.4, General Construction Loan of 1960
68.05	- From Item 31.1, General Construction Loan of 1961
33.48	- From Item 31.2, General Construction Loan of 1961
1.63	- From Item 31.3, General Construction Loan of 1961."

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks:

Exco Construction Company, Inc., for Pump House, Shad's Landing Recreation Area. Fee-George, Miles & Buhr. (Item 16)	\$ 12,240.00
--	--------------

\$ 1,329.14	- Item 24, General Construction Loan of 1962
10,910.86	- Item 34, General Construction Loan of 1963.

Marie W. Turcotte, Henry F. Turcotte and Marie W. Turcotte, Guardian of Jospeh P. Turcotte, for SUSQUEHANNA STATE PARK property of 1/2 acres and improvements. (P-2-G)	8,700.00
--	----------

\$1,761.42	- Item 16.5, General Construction Loan of 1958
308.00	- Item 38.5, General Construction Loan of 1960
1,804.46	- Item 31.5, General Construction Loan of 1961
4,826.12	- Item 25.5, General Construction Loan of 1962.

Edward Bertalan, et ux, for 5.523 acres, more or less, for GUNPOWDER STATE PARK. (P-2-J)	8,500.00
--	----------

\$7,214.46	- Item 14.5, General Construction Loan of 1962
1,285.54	- Item 27.5, General Construction Loan of 1963.

6- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks:

Budget Program 09.04.00.08-08 --	
Dependable Sheet Metal Works, for Gutters and Downspouts, Superintendent's Residence, Rocks State Park. (Item 9-C)	463.54

General Construction Loan of 1957 - Item 41.8 --	
James F. Strine, Attorney, for Legal Services for acquisition of Fred K. Keadle, et al property, South Mountain-Catoctin Watershed Conservation Area (Greenbrier). (I-4-I)	107.00
William J. Dwyer, Attorney, for Legal Services for Joseph N. Rowe property, South Mountain-Catoctin Watershed Conservation Area. (I-4-J)	66.50
William J. Dwyer, Attorney, for Title Examination and Recording Deed for Wilbur J. Potter property, for South Mountain-Catoctin Watershed Conservation Area. (I-4-J)	55.50



## (Department of Forests and Parks)

## General Construction Loan of 1959 - Item 24.4 --

M. Jacqueline McCurdy, Attorney, for Title Work, Patapsco State Park. (I-4-F)	\$ 75.00
Milton J. Dance, Jr., Realtor, for Title Work, Patapsco State Park. (I-4-F)	2,190.00

## General Construction Loan of 1961 - Item 4.6 --

Muller, Raphael and Associates, Inc., for Survey Work, Patuxent State Park. (I-4-G)	504.00
---	--------

## General Construction Loan of 1962 --

Item 6 - Item 6.1, Various Vendors, for Property Acquisition for Assateague Island State Park. (P-2-D)	1,000.00
Allocation for the purchase and installation of snow fencing along the dune area on the Atlantic Coast side of the State holdings, Assateague Island State Park. (P-2-D)	12,000.00
Item 6.5 - Condemnation award for property on Assateague Island State Park as follows: (P-2-B and P-2-C)	
Disc, Inc., for Blocks #108, #109, #110, and #111.	19,880.00
Harry Libshutz, for Block #120.	9,133.00
Robert R. Rodenberg and wife, for Block #118.	9,270.00
Item 7 - Department of Forests and Parks, with own personnel, for Water Supply System, Sewage Disposal System, Structures and Electrical Work at Dan's Mountain-Lonaconing Picnic Area. (Item 9-A)	- - -
Item 8 - Sharps Motor Company, for Welding of Drums to make a Vat for the Treatment of Lumber. (I-4-C)	64.10
Item 14.5 - William J. Kunkel, Sheriff of Harford County, for Condemnation case for Thomas F. Cadwalader, Trustee for the Henrietta Smith Estate, Gunpowder State Park. (I-4-E)	20.00
Roger M. Coates and Margaret K. Coates, for Condemnation Verdict for 35.702 acres, more or less, and Improvements, Gunpowder State Park. (P-2-A)	45,500.00
Item 28 - Maps, Incorporated, for Aerial Survey, Maps and related Data for the Greenbrier State Park. (Item A-2)	1,440.00
Item 29.1 - William R. Glazier, for Sewage Seepage Test Pit at Church Creek Fire Tower. (I-4-B)	30.00

## General Construction Loan of 1963 --

Item 20 - W. Edwin Moser, for Design of Sewage System, Manor Area, Cunningham Falls State Park. (I-4-A)	42.00
Item 27 - Allocation for Salary and Social Security for Clerk Typist III, Gunpowder State Park: (M-7-B)	2,584.00
\$2,497.00 - Item 27.2, Payroll	
87.00 - Item 27.3, Social Security.	
Item 27.4 - Payment of Invoices for Surveying and Realty Work, Gunpowder State Park: (I-4-D)	
E. F. Raphael and Associates, Surveyors.	1,303.43
Milton J. Dance, Sr., Appraiser.	2,865.50
Sutcliffe and Ward, Surveyors.	199.19
Milton J. Dance, Sr., Realtor.	4,623.46
Item 30 - Caroline County Roads Board, for Road Equipment, Martinak State Park. (Item 9-B)	1,200.00
Item 35.5 - Barnett & Barnett, Attorneys, for Legal Services in connection with McLuckie and Raines property, Rocky Gap State Park. (I-4-H)	500.00
Robert J. Martin and Martha L. Martin, for 1.25 acres with improvements, Rocky Gap State Park. (P-2-H)	16,325.00

DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Game and Inland Fish:

## Budget Program 3-09.03.00 --

.01-08 - Richard E. Zimmerman, Attorney, for Legal Services in Acquisition of William A. and Sylvia I. Hipkins property, Urbana Lake Site. (Item I-5)	114.60
---	--------

(cont.)



## (Department of Game and Inland Fish)

## Budget Program 3-09.03.00 --

- .04-08 - Better Homes, Inc., for Roof Repairs, Dwelling on Sideling Hill Wildlife Management Area. (Item 10-A) \$ 793.00
- George M. King, for Clearing Impoundment Areas at Myrtle Grove Wildlife Management Area, Charles County. (Item 3) 1,000.00 max.
- .04-14 - M. Luther Funkhouser and Mary Louise Funkhouser, his wife, for 1,185 acres, more or less, for Indian Springs Wildlife Management Area. This Option has been revised in accordance with instructions of the Board at the meeting of November 12, 1963. (Item P-3) 40,000.00
- Special Conditions:
- Existing lease with Western Maryland Sportman's Club will expire prior to expiration date of Option; subject to a road right-of-way to American Telephone and Telegraph Company; subject to a power line right-of-way to Potomac Edison Company; has road right-of-way across lands of Clarence C. Bragunier. Owner reserves all the timber over 8" D.B.H. on the property for a period of one year from date of actual conveyance of title.
- Kermit B. Failinger, for Construction of Dwelling and Storage Building, The Billmeyer Game Refuge, 50% re-imbursable by the U.S. Fish and Wildlife Service. (Item 10-C) 21,154.00
- .05-14 - To cancel unused portion of Allocation, authorized November 12, 1963, to Henkel & McCoy, for Cecil Wildlife Management Area, and return to the unallocated balance. (Item M-8) 8.20+

DEPARTMENT OF MARYLAND STATE POLICE: - -

1- The Board approved Construction Item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Maryland State Police:

General Construction Loan of 1962 - Item 1	List 12	1,115.30
	List 13	2,372.47
General Construction Loan of 1963 - Item 13	List 4	1,069.75

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police:

## Budget Program 3-07.05.00 --

- .01-08 - Empire Building Cleaning Company, Inc., for Change Order No. 1 to contract approved November 11, 1963, for Re-pointing and Waterproofing, Building "A", Pikesville. (Item C-15) 185.00
- .03-08 - Lawrence W. Simpkins & Sons, for Interior Painting, First Floor Waldorf Barracks. (Item 12-B) 850.00
- .63-63 - Maryland Venetian Blinds, Inc., for Construction of Main Entry Canopy to the Civil Defense Control Center. (Item 12-A) 485.00
- General Construction Loan of 1961 - Item 10 --
- The Triangle Sign Company, for Sign for the Exterior Wall of the New Gymnasium Building. (Item I-6) 55.00

DEPARTMENT OF PUBLIC IMPROVEMENTS:

1- The Secretary presented to the Board the Monthly Progress Report of the Construction Division of the Department of Public Improvements, for the month ending November 30, 1963, copies of which have been forwarded the individual members of the Board.

The Board ordered the Report filed.

2- The Board approved Item M-10 of the agenda of the Department of Public Improvements as to the request of the State Treasurer's Office for allocation as indicated below to continue the employment of two temporary employees up to April 14, 1964, in bringing the Fire Insurance Coverage Check Lists up to date, through the Department of Public Improvements. This allocation is for work on projects on which insurance has already been placed, but upon which valuation has not been made.

(cont.)



(Department of Public Improvements)

3- The Board approved Item I-8 of the agenda of the Department of Public Improvements relating to the Department of Public Improvements, as follows:

Item I-8 - "Reference is made to Item M-10-B, this Department's agenda of June 17, 1963 whereby approval was granted for transfer of funds from various appropriation items in the General Construction Loan of 1962 to cover field inspection costs of this Department for fiscal year 1964. Subsequent to determination of the allocations approved at that time, salaries of Field Engineer I and Field Engineer II were increased by the Standard Salary Board. To meet the increased salary requirements approval is requested for additional allocation as indicated below, being taken from an appropriation which has a balance remaining after completion of the work for which the appropriation was made.

AMOUNT: \$6,100.00 - Transfer to 1964 Budget 11-06.10.00.28-01, Salary  
FUND SOURCE: Item 81, General Construction Loan of 1962, "Expansion and increasing capacity of air conditioning system in operating room suite" (Maryland Penitentiary)."

DEPARTMENT OF TIDEWATER FISHERIES:

1- The Secretary presented to the Board a proposed Supplemental Agreement to extend the current dredging contract, dated April 1960 and amended under dates of February 13, 1961, May 17, 1962, and May 9, 1963, between the Department of Tidewater Fisheries and C. J. Langenfelder & Son, Inc. This proposed Supplemental Agreement would extend the contract to May 31, 1977, and the period during which the Company may dredge its own shells to December 31, 1982.

It was stated that the Tidewater Fisheries Commission, at its meetings of November 22, 1963 and December 4, 1963, recommended that the contract be extended only to May 31, 1977. Further, the Commission recommended that the contract should not provide for the Company to take its own shells through a period ending December 31, 1982.

Although both the Governor and the Treasurer had signed the proposed Supplemental Agreement, the State Comptroller stated that it was his understanding from the Company that they would be willing to terminate the contract in 1977. The Governor requested the Secretary to contact the Company to see if they would be willing to modify the Agreement accordingly.

2- The Secretary presented to the Board a request, dated December 6, 1963, from the Tidewater Fisheries Commission, which at its meeting of December 4, 1963, took action to sell to the Potomac River Fisheries Commission up to 40,000 bushels of seed oysters at a price of 90¢ per bushel on the bottom in the Holland Straits seed area. Mr. Joseph H. Manning, Director of the Department of Tidewater Fisheries, appeared before the Board.

In response to question by the Governor, Mr. Manning stated that he believed, based upon inquiries he had made, that the State could get at least \$1.25 per bushel on the bottom from private planters.

Upon a motion by the Comptroller, seconded by the Treasurer and unanimously carried, it was:

RESOLVED that seed oysters sold to the Potomac River Commission should be sold for the same price that private planters are willing to pay, "on the bottom."

THAT the price should not be less than \$1.25 per bushel "on the bottom".

THAT sales to the Potomac River Commission may be allowed provided a majority of the private planters do not object to such sales.

THAT the proceeds from the sales of the seed oysters shall be used to support the oyster propagation program.

Mr. Manning was requested to so advise the Tidewater Fisheries Commission, and submit a further report to the Board at its next meeting.



EASTERN SHORE STATE HOSPITAL:

1- The Board approved Construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Eastern Shore State Hospital:

General Construction Loan of 1962 - Item 40                      List 11                      \$ 3,549.20

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Eastern Shore State Hospital:

Budget Program 10.03.04.03-08 --

Calvert Rug, Inc., for Change Order #1 to the contract approved  
October 3, 1963, for Installing New Tile Floor - Carey and  
Nice Buildings. (Item C-6)    278.00

General Construction Loan of 1958 - Item 28 --

Annuity Bond Fund, for transfer of unused portion of appropriation  
for completed "Construction of Geriatrics Building, 200 beds  
(Equipment to be requested later)" project. (M-9-A)                      166,962.79+

FROSTBURG STATE COLLEGE:

1- The Board approved payment of the following expenses in connection with interviews given by Frostburg State College for the position of "Instructor" in the English Department:

Mr. Bruce Mentch	\$ 72.65
Mr. Timothy M. Sheldon	80.50
Mr. Burdett Gardner	66.40
Dr. Warren Fleischauer	106.40
Dr. William Tillson	77.47

2- The Board approved Construction Item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State College:

General Construction Loan of 1963 - Item 126                      List 18                      1,424.50

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Frostburg State College:

Carmen C. Gaudio, widow, for 34 Park Avenue, Frostburg, Maryland,  
and all moving expenses. (P-1-A)    10,750.00

\$ 1,034.70 - Item 103, General Construction Loan of 1958  
9,715.00 - Item 111, General Construction Loan of 1962.

Budget Program 13.08.04.04-08 --

Alexander J. Schute, for Change Order No. 2 to contract  
approved July 3, 1963, for Roofing and Sheet Metal  
Repairs at various buildings. (Item C-2)    88.38

General Construction Loan of 1960 - Item 118 --

Cancellation of unused portion of appropriation for completed  
"Equipment for New Dining Hall-Student Activities Building"  
project. Bonds not to be issued. (M-9-B)    125.84+

General Construction Loan of 1962 --

Item 111 - State Roads Commission, for cancellation of encumbrance  
approved November 13, 1962, for acquisition of balance  
of the Edward L. and Virginia Lee Thomas property for  
the Lower Athletic Field project. (P-1-B)    65,000.00+

State Roads Commission, for 132.27 acres of the former  
Edward L. Thomas property acquired in connection with  
the Frostburg By-Pass to be used in connection with  
the Lower Athletic Field project. (P-1-B)    50,699.09

Item 113 - Cancellation of unused portion of appropriation for  
completed "Alterations: New Infirmary (12 beds plus  
Isolation Room) and Remodeling Old Dining Hall  
Expanded Living Space" project. Bonds will not be  
issued. (M-9-B)    37.46+



GENERAL EMERGENCY FUND:

1- The Board considered request, presented by Mr. Rennie, of the State Department of Public Welfare for an allotment of \$62,586.00 from the General Emergency Fund. These funds were requested for the operation of the Boys' Forestry Camp No. 4 (located in the John Walter Smith Building Annex) on the property of Victor Cullen State Hospital.

Also presented was request of the Department, made under Chapter 318 of the Acts of 1963, for permission to establish fourteen additional positions at an estimated cost of \$26,577.00 in connection with this operation during the 1964 fiscal year. It was stated that it may be possible to recover these funds in full or in part by the use available Federal Child Welfare Services Funds.

By a vote of two to one (the State Comptroller voting "no"), the Board approved these requests. (11.01.06.00)

2- The Board approved the following allotments from the General Emergency Fund to the budget of the:

Board of Medical Examiners - \$1,651 for one additional Clerk Typist II position. Will be reimbursed from Special Fund Income of the Board. (3-07.30.00.01)

Employees' Retirement System - \$4,810 to cover cost of special calculations made by the actuary as a result of enactment to Senate Bills Nos. 476 and 477 (Chapters 328 and 329 of the Acts of 1963). (03.01.00.01)

Department of Labor and Industry - cancellation of portion of allotment, approved June 17, 1963, in the amount of \$19,767. Original allotment was for \$39,703, and amount needed is \$19,936, to cover salaries and operating expenses of six additional Safety Inspectors.

3- Upon the recommendation of the Department of Public Improvements, the Board approved the following allotments from the General Emergency Fund:

Superintendent of Public Buildings and Grounds - \$8,597 for Plaster repair and Painting of Senate Offices, in the Court of Appeals Building. (06.16.00.02-08)

Department of Public Improvements - \$2,400 for two temporary employees in bringing the Fire Insurance Coverage Check Lists up to date. Employment will be to April 14, 1964. (1-06.10.00.01-08)

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOANS:

The Board took the following action on request submitted under the provisions of the General Public Junior or Community College Construction Loan of 1962, and in accordance with the procedures established for administering this loan:

Prince George's Community College - CC-627: (Agenda Item M-3)

Upon the recommendation of the State Board of Education and the Department of Public Improvements, the Board approved the allotment of \$1,044,573.12 to the Prince George's Community College from the General Public Junior or Community College Construction Loan of 1962. The application submitted was based on a total project of approximately \$4,250,000.00, the State's share of which would be \$2,125,000.00. However, the resolution of the State Board of Education is limited to the balance of funds remaining in this Loan.

HENRYTON STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Henryton State Hospital:

Charles J. Cirelli, Inc., for Renovations and Alterations  
to Buildings 1,2, 2A and 2B. Fee-David Harrison, Architect.  
(Item 6)

316,240.00

\$228,168.68 - Item 32, General Construction Loan of 1962  
88,071.32 - Item 51, General Construction Loan of 1963.

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the allotment of 964 sq. ft. of space in four (4) rooms on the first floor of the annex to the Guilford Avenue Building, Baltimore, for the use of Patuxent Institution. This space is to be used for the out-patient clinic and parole supervision located in Baltimore. The institution is to provide the funds necessary for alterations and renovations.

(cont.)



## (Leases)

However, in approving the use of this space as indicated, the Board stipulated that the premises are not to be used for the proposed half-way house program until further authorization for such use of the premises is granted. Further, parolees are not to be housed on the premises overnight.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated:

Civil Defense Agency - notice of termination as of November 30, 1963, of monthly agreement for office space at 101 Summit Avenue, Hagerstown, Maryland, at an annual rental of \$600.00. Office has been moved to rent-free quarters in the Washington County Civil Defense Control Center.

Department of Employment Security - new lease with Trustees of Calvary Methodist Church, Lessor, for additional space at 89 College Avenue, Annapolis, effective for a term of three years and seven months from December 1, 1963, at an annual rental of \$2,400.00.

State Roads Commission - termination and expiration as of January 31, 1964, of lease covering space on the second floor of the U. S. Post Office, Reisterstown, Maryland, at an annual rental of \$3,000.00. This office has been moved to State-owned quarters in Brooklandville.

MARYLAND HOUSE OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction:

General Construction Loan of 1960 --

Item 94 - The Land & Simmons Company, for Change Order No. 14 to the contract approved February 13, 1962, for Remodeling and Expansion of Kitchen. Fee-Green Associates, Inc.  
(Item C-11) \$ 246.52

Item 96 - Cancellation of unused portion of appropriation for completed "Replacement of Old Boilers to Provide Additional Capacity and Serve as Standby Unit" project. Bonds will not be issued. (M-9-B) 3,757.58+

MARYLAND CHILDREN'S CENTER:

The Board approved Construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Maryland Children's Center:

General Construction Loan of 1961 - Item 66 List 4 629.18

MARYLAND INSTITUTION FOR MEN:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Institution for Men:

General Construction Loan of 1961 --

Item 69 - Western Union, for Telegrams. (Item I-9) 26.96

Department of Public Improvements, for Re-imbursement of Postage Expenses in mailing out Specifications and agenda. (Item M-6) 77.36

The Green Contracting Company, Inc., for Change Order No. 1 to contract approved July 3, 1963, for Construction of Boiler House. Fee-J. Prentiss Browne, Inc. (Item C-12) 31,369.19

MARYLAND PENITENTIARY:

1- The Board approved Construction Item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Penitentiary:

General Construction Loan of 1961 - Item 82	List 23	18.79
	List 24	62.90
	List 25	174.00
	List 26	23.92
	List 27	152.88
	List 28	97.56
	List 29	184.92
	List 30	233.84
	List 31	49.85
	List 35	111.91
	List 36	11.64
	List 37	54.00



(Maryland Penitentiary)

2- The Board approved Item I-8 of the agenda of the Department of Public Improvements relating to the Maryland Penitentiary, as follows:

Item I-8 - "Reference is made to Item M-10-B, this Department's agenda of June 17, 1963 whereby approval was granted for transfer of funds from various appropriation items in the General Construction Loan of 1962 to cover field inspection costs of this Department for fiscal year 1964. Subsequent to determination of the allocations approved at that time, salaries of Field Engineer I and Field Engineer II were increased by the Standard Salary Board. To meet the increased salary requirements approval is requested for additional allocation as indicated below, being taken from an appropriation which has a balance remaining after completion of the work for which the appropriation was made.

AMOUNT: \$6,100.00 - Transfer to 1964 Budget 11-06.10.00.28-01, Salary  
FUND SOURCE: Item 81, General Construction Loan of 1962, "Expansion and increasing capacity of air conditioning system in operating room suite" (Maryland Penitentiary)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary:

State Use Industries Account #763 --

The Weidemuller Construction Company, for Change Order No. 1 to contract approved March 12, 1963, for Expansion of Print Shop. Fee-Meyer and Ayers. (Item C-13) 2,040.58

General Construction Loan of 1962 - Item 81 --

Cancellation of unused portion of appropriation for completed "Expansion and Increasing Capacity of Air Conditioning System in Operating Room Suite" project. Bonds not to be issued. (M-9-B) 3,341.95+

MARYLAND SCHOOL FOR THE DEAF:

Upon the recommendation of the Department of Budget and Procurement, the Board approved award of the following contract for the Maryland School for the Deaf:

General Construction Loan of 1962 - Item 88 --

State Use Industries, for Household Furniture. (Rennie Item 13) 21,864.66

MILITARY DEPARTMENT:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department:

Budget Program 07.03.00. --

.03-08 - James R. Sherman, for Exterior and Interior Painting for Frostburg Armory. (Item 2)	5,200.00
Calvert Rug, Inc., for Asphalt Tile in Room 18, Fifth Regiment Armory. (Item 11-A)	349.00
John H. Hampshire, Inc., for Asphalt Tile in Room 15, Fifth Regiment Armory. (Item 11-B)	320.00
Service Station Maintenance, Inc., for Removal and Relocation of Existing Gasoline Dispensing System, Fifth Regiment Armory. (Item 11-C)	980.50
Dan Hershey, for Exterior and Interior Painting, Frederick Armory. (Item 11-D)	7,200.00
Henry C. Sparrow & Son, for Exterior and Interior Painting, Catonsville Armory. (Item 11-E)	4,000.00
Frank H. Clark & Son, for Exterior and Interior Painting, Hagerstown Armory. (Item 11-F)	4,490.00
Craftsmen Steel Fabricators, Inc., for Emergency Repairs to Steel Curtain, Fifth Regiment Armory. (Item 15)	159.00
.07-08 - Plibrico Sales and Service Company, for Refractory Repairs and Related Work, Heating Boiler, Pikesville Armory. (Item 11-G)	458.00



MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Montrose School for Girls:

Budget Program 11.01.05.04-08 --

Jack Malakatis Painting and Contracting Company, for Exterior  
and Interior Painting of 300,000 gallon Elevated Water Tank.  
(Item 8)

4,663.00

MORGAN STATE COLLEGE:

1- The Board approved Construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Morgan State College:

General Construction Loan of 1962 - Item 91	List 18	3,617.60
---	---------	----------

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Morgan State College:

Lawrence Construction Company, Inc., for Site Development in New Administration Building Area. (Item 17)	26,700.
---	---------

\$13,811.21 - Item 110, General Construction Loan of 1960  
12,888.79 - Item 95, General Construction Loan of 1962.

General Construction Loan of 1961 - Item 95 --

Lawrence Construction Company, Inc., for Repair of Windstorm Damage of April 20, 1963, to a Roof, Spencer Hall. (Item I-2)	100.00
---	--------

NEW YORK WORLD'S FAIR 1964-1965:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the New York World's Fair of 1964-1965:

Budget Program 06.03.00.34 --

Carreiro Industrial Designers, in connection with Exhibit Design for the Maryland Pavilion. (Item I-1)	865.56
---	--------

Straus-Duparquet, Inc., for Extension of contract approved October 3, 1963 to cover extra items. Fee-Tarter & Kelly - Van Fossen Schwab. (Item 13)	40,880.00
--	-----------

OIL AND GAS LEASES:

The Board discussed the proposed Oil and Gas Leases, copies of which were furnished each member prior to the meeting, with the modifications suggested by the State Treasurer and incorporated into the Leases by the Attorney General.

The State Comptroller raised a question over the Storage Rights. It was his feeling that either the rent for Storage Rights was too little or should not be included in the Lease.

After some discussion, the State Treasurer agreed to cross check with people that he knows in the business and report back to the Board his findings as to the rent for Storage Rights.

PATUXENT INSTITUTION:

1- The Board approved Construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Patuxent Institution:

General Construction Loan of 1960 - Item 92	List 43	567.13
	List 44	829.10

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Patuxent Institution:

Bishop Construction Corporation, for Change Order No. 6 to contract approved October 4, 1962, for Main Entrance and Fencing. (C-14-B)	805.51
---	--------

\$294.89 - Item 72, General Construction Loan of 1961  
269.94 - Item 73, General Construction Loan of 1961  
165.68 - Item 86, General Construction Loan of 1962  
75.00 - State Treasurer's Fire Loss Account 11-06.05.00.21-36.



## (Patuxent Institution)

## Budget Program 12.02.00.04-08 --

Drummond & Company, Inc., for Change Order No. 1 to contract approved August 8, 1963, for Extension of Parking Area.  
(C-14-A)

\$ 63.61

PINE BLUFF STATE HOSPITAL:

The Board approved Item M-4 of the agenda of the Department of Public Improvements in connection with Pine Bluff State Hospital, as follows:

## Budget Program 10.01.13.03-14 --

Hannaman-Burroughs Company, for cancellation of unused portion of funds allocated for contract approved November 12, 1963. Actual cost - \$1,032.50. (M-4)

17.50+

POTOMAC SAND AND GRAVEL COMPANY:

Mr. Lloyd Green and Mr. John Mason, representing the Potomac Sand and Gravel Company, appeared before the Board with Mr. William H. Bayliff, Executive Secretary for the Board of Natural Resources. The Company had previously requested a License Agreement to dredge sand and gravel from the Potomac River in the "Ferry Point and Mt. Vernon area:" also an area adjacent to Crane Island. The State Comptroller, in discussing the contract with those present, stated that he felt that the contract should be put out for public bid. Both Mr. Green and Mr. Mason, while offering no objection to the public bidding, suggested that because of other agreements which they have secured with Riparian owners on the Virginia Side of the river, they would be the only Company in a position to submit such a bid.

At the suggestion of the State Treasurer, the Governor appointed the following committee: The Secretary of the Board of Natural Resources, a representative from the State Law Department, and the Secretary of the Board of Public Works, to investigate the feasibility of offering such a License Agreement to public bid.

ROSEWOOD STATE HOSPITAL:

1- The Board approved Item A-4 of the agenda of the Department of Public Improvements relating to Rosewood State Hospital, as follows:

Item A-4 - "At the May 16, 1960 meeting of the Board of Public Works, approval was given for appointment of Cyril H. Hebrank for preparation of plans and specifications for construction of kitchen, food storage and employees' cafeteria. When the final plans and specifications were presented to this Department for review and checking prior to obtaining bids for this project, it was found that certain equipment items were not sufficient in size to handle efficiently the increase in patient population at Rosewood. As Green Associates were the Mechanical Engineers on this project, this Department and the Department of Mental Hygiene dealt directly with this Engineering Firm in order that the facilities might properly handle the increase in patient population and concomitant staff increase which necessitated a somewhat larger facility than originally envisioned. Approval is recommended as follows:

ENGINEER: Green Associates, Inc.  
FEE: Twice the Technical Payroll but Not to Exceed \$2,000.00  
FUND SOURCE: Item 47, General Construction Loan of 1962."

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Rosewood State Hospital:

## General Construction Loan of 1961 - Item 45 --

Charles J. Cirelli, Inc., for Change Order No. 1 to contract approved May 9, 1963, for Construction of New Spastic Buildings No. 5 and No. 6, including Site Improvements.  
Fee-Martin Funnell. (Item C-5)

210.54

SALISBURY STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Salisbury State College:

## General Construction Loan of 1961 - Item 114 --

Wilcox & Zeigler, Inc., for Controls for properly blowing the soot once a day. (Item 14)

555.00

(cont.)



## (Salisbury State College)

## General Construction Loan of 1962 - Item 121 --

Valley Landscape Company, Inc., for Change Order No. 1 to contract approved June 17, 1963, for Athletic and Play Fields. (Item C-3) Fee-Knecht and Human.

\$ 925.00

SEWAGE TREATMENT WORKS LOAN OF 1962:

The Board approved the recommendation of November 15, 1963, of the State Department of Health that the following State grant be authorized from the Sewage Treatment Works Loan of 1962:

## Project WPC-MD-82 --

Town of Upper Marlboro, for  
Upper Marlboro Sewerage -

92,625.00

SPRINGFIELD STATE HOSPITAL:

1- Mr. Backhaus submitted, verbally, the bids received for Repairs to the Railroad Siding at Springfield State Hospital. At its meeting of August 8, 1963, the Board had requested the Department of Public Improvements to investigate this situation and report its findings.

The Board deferred award of contract for this work, and requested Mr. Backhaus to obtain additional information.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Springfield State Hospital:

## General Construction Loan of 1961 - Item 50 --

Bishop Construction Corporation, for Change Order No. 5 to contract approved November 13, 1962, for Alterations and Improvements to Service Building and "A" Building, Men's Group. Fee-Glenn A. Watkins, Jr., (C-8-A)

135.00+

## General Construction Loan of 1962 - Item 49 --

The Mapp Contracting Company, for Change Order No. 2 to contract approved June 17, 1963, for Alterations and Improvements to "B" Building, Men's Group, "B" Building Women's Group; and Fire Alarm System. Fee-Glenn A. Watkins, Jr. (C-8-B)

328.07

SPRING GROVE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Spring Grove State Hospital:

## Budget Program 10.03.07.03-08 --

H. R. Heinicke, Inc., for Change Order No. 1 to contract approved September 9, 1963, for Chimney Repairs and Renovations, Hillcrest Building and the Main Power Plant. (Item C-7-A)

586.00+

## General Construction Loan of 1961 - Item 59 --

Henry A. Knott Remodeling Company, Inc., for Change Order No. 2 to contract approved August 8, 1963, for Alterations to Service Building, Cottage Kitchen, Group I. (Item C-7-B)

1,177.00

## General Construction Loan of 1962 - Item 54 --

Cancellation of unused portion of appropriation for completed "Installation of Elevator in Foster Wade Building" project. Bonds will not be issued. (M-9-B)

135.50+

STATE DEPARTMENT OF EDUCATION:

1- The Secretary brought to the attention of the Board a letter from the State Department of Education, dated December 5, 1963, submitting "Summary of Applications for Financial Assistance for Public School Construction," revised as of December 1, 1963, covering applications submitted subsequent to the revision dated March 1, 1963, for projects, as follows:

Total State Revision, December 1, 1963	\$317,518,395.00
Local Funds	128,078,395.00
State Grant	20,000,000.00
General Public School Construction Loan of: 1949	50,000,000.00
1953	20,000,000.00

(cont.)



(State Department of Education-1)

General Public School Construction Loan of:	1956	\$ 74,999,000.00
	1962	20,000,000.00
	1963	4,440,000.00

The Board approved the Revised Summary of Applications as submitted.

2- At its meeting of July 3, 1963, the Board approved execution of a contract between the State Board of Education and the Firm of Jansky and Bailey for a State-wide survey in connection with the proposed development for Educational Television, at a fee of approximately \$25,000.00.

The Secretary today advised the Board that a final Agreement has been executed with the Company for this Survey at a fee of \$26,000.00. A copy of the Agreement was available for the information of the Board.

The Board approved the fee of \$26,000.00 for the survey to be made by the Company, funds for which are available in the 1964 budget of the State Department of Education.

#### STATE DEPARTMENT OF HEALTH:

Dr. Perry F. Prather, Commissioner of the State Department of Health, appeared before the Board in connection with the request of that Department for permission to send between fifteen and twenty "Sanitarrians" to the University of North Carolina - School of Public Health for supplemental training in the Environmental Sciences. When this matter was first considered by the Board, at its meeting of August 8, 1963, action was deferred upon the request at that time. Dr. Prather was requested to contact both The Johns Hopkins University and the University of Maryland to see whether or not such training was available at those institutions.

At today's meeting, Dr. Prather, accompanied by Mr. Henry Schilpp, Sanitary Engineer, explained that the Department had contacted both of these institutions and learned that this education was not available at either of the schools. However, the University of Maryland indicated that it would be willing to work with the State Department of Health to set up such a program, but that it would take at least two years to put the program into operation.

Whereupon, the Board approved the original request of the Department, dated July 1, 1963, with the provision that this approval was not to be taken as establishing a precedent, but that each case must be considered on its own merits. It was the feeling of the Board that if such an educational program is not developed by the University of Maryland within two years, and if the State Department of Health desires to continue such a training program, it will be necessary for the Department to present a new request to the Board and explain the situation as it exists at that time.

#### STATE DEPARTMENT OF PUBLIC WELFARE:

1- Mr. Raleigh C. Hobson, Director of the State Department of Public Welfare, appeared before the Board in connection with the request of December 3, 1963, for permission to exceed the monthly allotment of State Funds (Assistance Funds - General) for the month of December 1963 by \$84,500.00.

The Board approved this request, with the same conditions as were stipulated at the meeting of October 3, 1963.

2- Mr. Backhaus reported to the Board that the fence recommended by the State Department of Public Welfare to surround the annex of the former John Walter Smith Building and its play area at Victor Cullen State Hospital should be a 7-foot fence, 1600-feet long, with three gates. He estimated that the cost would be \$6,500.00 and that funds are available in the General Construction Loan of 1961 - Item 2.

The Board, by a vote of two to one (the State Comptroller voted "no"), approved the construction of this fence.

3- The Secretary presented to the Board a report from the Department of Public Improvements pursuant to a directive of the Board at its meeting of November 12, 1963, to investigate the possibility of housing boys from the Maryland Training School for Boys who are proposed to be housed at Victor Cullen State Hospital, at Barrett School for Girls.

(cont.)



(State Department of Public Welfare-3)

Mr. Backhaus' recommendation indicates that the old school is not suitable to house the boys from the Training School and the property should be abandoned and turned over to Baltimore City in accordance with the Agreement between the State and the Baltimore City Airport Board.

The Board accepted this recommendation and instructed Mr. Backhaus to proceed accordingly.

4- The Board approved Construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Department of Public Welfare:

General Construction Loan of 1961 - Item 2	List 6	\$ 103.04
--	--------	-----------

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Public Welfare:

Budget Program 11.01.06.04-08 --		
Helmar Corporation, for Lowering Old Sewer Line and Changing		
Sewer Distribution of the New Dormitory, Green Ridge Forestry		
Camp. (Item 7)		650.85

STATE OFFICE BUILDINGS-BALTIMORE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Office Buildings-Baltimore:

General Construction Loan of 1963 - Item 8 --		
New Jersey Chimney Company, Inc., for Chimney Repair, Guilford		
Avenue Building. (Item 5)		1,890.00

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal and/or transfer of the following items:

Comptroller of the Treasury - office equipment	30.00
Department of Employment Security - office furniture -	51.50
Department of Forests and Parks - motor vehicles	4,025.00
Department of Game and Inland Fish - motor vehicle	400.00
Eastern Shore State Hospital - office equipment	32.50
Henryton State Hospital - film projector	25.00
Maryland House of Correction - livestock and scrap	336.86
Maryland Institution for Men - livestock	33.95
Maryland Penitentiary - scrap	8.75
Maryland Training School for Boys - motor vehicle	200.00
Register of Wills for Washington County - office furniture	20.00
Rosewood State Hospital - office equipment	40.00
Spring Grove State Hospital - office equipment	45.00
State Department of Public Welfare - office equipment	7.50
State Roads Commission - road equipment and scrap	1,903.07
State Use Industries - scrap	22.50
University of Maryland - motor vehicle	100.00

Department of Forests and Parks - remove from inventory and junk 5 hose reels, 5 picnic tables and 28 Indian fire pumps, total book value \$1,136.40.

Department of Mental Hygiene - inventory transfer to Springfield State Hospital of various items of office furniture and equipment, valued at \$2,604.22 and transfer to Crownsville State Hospital of various items of office furniture and equipment, valued at \$3,389.17.

Spring Grove State Hospital - remove from inventory and junk 1951 Norge deep freezer and one Crosley refrigerator, valued at \$430.00.

Department of Tidewater Fisheries - remove from inventory and dispose of as scrap several items of equipment, valued at \$863.86.

Maryland Training School for Boys - inventory transfer of six deep-fat fryers to the Maryland Institution for Men.

Military Department - remove from inventory and junk several items of office equipment located at Edgewood Arsenal, valued at \$38.97.

(cont.)



## (State Property)

Patuxent Institution - inventory transfer of one Offner Electroencephalograph Unit to Springfield State Hospital.

State Department of Education - Division of Vocational Rehabilitation - Cumberland - remove from inventory and junk one old flat-top desk.

State Department of Health - inventory transfer of 4 bookcases, 10 desks, 6 type-writer tables, and 3 swivel arm chairs to the State Roads Commission.

State Department of Health - inventory transfers of the following: one desk, to the Department of Budget and Procurement; one desk to the Commission on Interracial Problems and Relations; and a Salinometer to the Water Pollution Control Commission. Also, remove from inventory and junk two straight back chairs.

Western Maryland State Hospital - dispose of dead walnut tree which was cut down to avoid possibility of being blown over and causing damage, by donating one-half of 235 board feet of lumber to an employee of the hospital who will pay the entire cost of hauling and sawing the lumber.

Department of Game and Inland Fish - pulpwood	381.51
Department of Maryland State Police - office equipment	25.00
Maryland Institution for Men - livestock	673.37
Springfield State Hospital - sewing machines	10.00

STATE RECORDS:

The Board approved the following Records Retention Schedule which was submitted by the State Archivist and Records Administrator under date of December 3, 1963:

Talbot County, Treasurer - C-249

under the provisions of Chapter 436 of the Acts of 1953.

STATE ROADS COMMISSION:

1- Upon a motion by the Comptroller, seconded by the Treasurer and unanimously adopted, it was:

RESOLVED that the new Northeastern Expressway, which was dedicated on November 14, 1963, by the late President John Fitzgerald Kennedy, be renamed "The John Fitzgerald Kennedy Memorial Highway".

THAT a copy of this Resolution be sent to the President of the Senate of Maryland, the Speaker of the House of Delegates of Maryland and the Chairman-Director of the State Roads Commission of Maryland.

2- The Secretary presented to the Board the Policy Memorandum 80.2-1 of the State Roads Commission revised as of November 6, 1963. A similar Memorandum respecting the disposal of real estate excess to the needs of the Commission, revised as of June 20, 1963, was considered by the Board at its meeting of August 8, 1963. At that time, the Board approved the Memorandum in general but requested that the Commission should get prior approval from the Board as to what property is to be disposed of and the manner or method to be used in such disposition.

The Board approved the Policy Memorandum submitted today.

3- The Board confirmed the approval which had previously been given by the individual members to the State Roads Commission for execution of the following Deeds to:

Heirs of the Estate of Bonaventure Von Paris, for two parcels of excess land in Baltimore County, being 10,775+ sq. ft. of former Harry E. Buchard property, R/W Item NE-369, and 2,600+ sq. ft. of former Alfred V. Dawidowicz property, R/W Item NE-451, Contracts B-682-7-420 & B-635-9-420.

Alton A. T. Williar, for 1.02+ acres of excess land in Frederick County, being portion of former Randolph S. Stull property, R/W Item 46156, C Contract F-522-12-720.

Hiram L. Hannum and Jamie E., wife; and Albert H. Turner and Helen E., wife, for 1.05+ acres of excess land in Prince George's County, being portion of former Myrtle M. Rosenfield (now Georgie M. Marshall) property, R/W Item 39755, Contract P-722-3-320.



## (State Roads Commission)

4- The Board approved Item A-4 of the agenda of the Department of Public Improvements relating to the State Roads Commission as follows:

Item A-4 - "At the June 12, 1961 meeting of the Board of Public Works, approval was given for appointment of Fletcher and Fletcher for preparation of plans and specifications for construction of District Office and Research Laboratory Building in Baltimore County. At the time of construction of this building, a portion of the second floor of Part B was left unfinished for further expansion. Space limitations at the headquarters building now require that the unfinished part of the new building be utilized to accomodate an overflow of State Roads Commission centralized activities. As Fletcher and Fletcher was the architect on the original structure, it is deemed advisable to have them now do the necessary plans and specifications for the above mentioned work.

ARCHITECT: Fletcher and Fletcher  
 ORIGINALLY APPROVED: Item A-4, this Department's agenda June 12, 1961  
 FEE: Type "B"  
 FUND SOURCE: Budget 08.01.00.38

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Roads Commission:

Budget Program 3-08.01.00.38 --  
 Westcott, for Sets of General Conditions and Instructions to Bidders.  
 (Item 1-7) 20.00

STATE TREASURER:

The Secretary submitted to the Board the following reports received from the State Treasurer covering investment transactions for State Funds, which were completed by the State Treasurer since the last meeting of the Board. These reports were ordered filed:

November 14, 1963	STATE OF MARYLAND-GENERAL FUND: Purchase of \$10,000,000 United States Treasury Bills, due 11/29/63. Collection and deposit of \$5,000,000 United States Treasury Bills, matured 11/14/63.
November 14, 1963	STATE ACCIDENT FUND: Purchase of \$100,000 United States Treasury Bills, due 1/23/64. Collection and deposit of \$100,000 United States Treasury Bills, matured 11/14/63.
November 14, 1963	STATE ROADS COMMISSION-SPECIAL FUND ACCOUNT: Collection and deposit of \$4,000,000 United States Treasury Bills, matured 11/14/63.
November 15, 1963	STATE OF MARYLAND-GENERAL FUND: Purchase of \$5,000,000 United States Treasury Bills, due 11/29/63.
November 21, 1963	STATE HIGHWAY CONSTRUCTION BOND-SINKING FUND: Collection and deposit of \$3,400,000 United States Treasury Bills, matured 11/21/63.
November 21, 1963	STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND: Purchase of \$450,000 United States Treasury Bills, due 1/23/64. Purchase of \$250,000 United States Treasury Bills, due 2/20/64. Purchase of \$250,000 United States Treasury Bills, due 3/19/64. Purchase of \$800,000 United States Treasury Bills, due 4/23/64. Collection and deposit of \$1,750,000 United States Treasury Bills, matured 11/21/63.
November 27, 1963	COUNTY HIGHWAY CONSTRUCTION BOND-EIGHTH SERIES-SINKING FUND: Purchase of \$178,000 United States Treasury 3-5/8% Bonds due, 11/15/67. Collection and deposit of \$175,000 United States Treasury 4-7/8% Notes, matured 11/15/63.

(cont.)



(State Treasurer)

November 29, 1963 STATE OF MARYLAND-GENERAL FUND:

- Subscribed to \$4,000,000 United States Treasury Bills, due 5/28/64.
- Collection and deposit of \$5,000,000 United States Treasury Bills, matured 11/29/63.
- Collection and deposit of \$5,000,000 United States Treasury Bills, matured 11/29/63.
- Collection and deposit of \$10,000,000 United States Treasury Bills, due 11/29/63.
- Collection and deposit of \$5,000,000 United States Treasury Bills, due 11/29/63.

November 29, 1963 STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND:

- Subscribed to \$4,000,000 United States Treasury Bills, due 5/28/64.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- The Board approved the request of the Board of Natural Resources, dated November 29, 1963, that Room B-9 in the Annapolis State Office Building be assigned to that agency immediately upon the removal of the Natural Resources Institute to the College Park campus of the University of Maryland.

2- The Board approved Item M-9-B of the agenda of the Department of Public Improvements in connection with the Superintendent of Public Buildings and Grounds, as follows:

General Construction Loan of 1960 - Item 1 --

- Cancellation of unused portion of appropriation for completed "Construction of Maintenance Shop and Paved Approach, Adjacent to Power House" project. Bonds will not be issued. (M-9-B) \$ 301.69+

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Superintendent of Public Buildings and Grounds:

Budget Program 06.16.00.02-08 --

- Hazard Paint Company, for Plaster Repair and Painting, State Office Building, Treasury Building, and State House. (Item 4-A) 6,074.98
- Blair Brothers, for Plaster Repair and Painting of Senate Offices, Court of Appeals Building. (Item 4-B) 8,597.00

TOWSON STATE COLLEGE:

1- The Board approved Construction Item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditure by Towson State College:

General Construction Loan of 1958 - Item 111 List 8 134.00

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Towson State College:

Towson State College - Book Store --

- Rentschler Construction Company, Inc., for Change Order No. 2 to contract approved August 8, 1963, for New Student Patio Lounge. Fee-Dodson, Smeallie, Orrick and Associates. (C-4-B) 415.00

General Construction Loan of 1961 --

- Item 119 - John H. Bandiere, for Appraisals of five parcels, owned by the Sheppard and Enoch Pratt Hospital. (A-1-A) 3,200.00
- B. Franklin Hearn, Jr., for Appraisals of five parcels, owned by the Sheppard and Enoch Pratt Hospital. (A-1-B) 3,200.00

General Construction Loan of 1962 --

- Item 133 - Harry T. Campbell, Sons Inc., for Change Order No. 1 to Contract approved March 12, 1963, for Entrance Road and Site Improvements, Lida Lee Tall School. (C-4-A) Fee-Benjamin E. Beavin Company. 2,259.57
- Item 134 - Cancellation of unused portion of appropriation for completed "Engineering Study to Determine Necessary Improvements and Replacement of Mechanical Services in Stephens, Newell & Richmond Halls" project. Bonds will not be issued. (M-9-B) 87.63+



(Towson State College)

General Construction Loan of 1963 - Item 146 --

Benjamin E. Beavin Company, for Survey Work to Secure Topographic Data in connection with design of Road Widening and Parking Area Project. (Item I-3)

\$ 251.23

UNIVERSITY OF MARYLAND:

1- The Secretary presented to the Board a letter, dated December 3, 1963, received from the University of Maryland. It was stated that the University of Maryland and Peabody Institute of the City of Baltimore are joint beneficiaries in the residuary estate of the late Miss Zaidee T. Thomas, formerly of Baltimore City, and included in the assets of the estate is property located at 1302 Eutaw Place, Baltimore. The University requested authority to join with Peabody Institute in the sale of this property for a price of \$4,000.00.

The Board requested Mr. Backhaus to review this request and to ascertain whether the property should be sold, and if so, whether on a fee simple or on a ground rental basis.

2- The Board approved Construction Item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1959 - Item 133	List 186	396.36
General Construction Loan of 1962 - Item 144	List 202	2,285.00
Item 155	List 183	3,159.09
Item 157	List 198	147.75
General Construction Loan of 1963 - Item 156	List 181	123.75
	List 185	167.80
	List 187	320.10
	List 192	242.40
	List 193	45.44
	List 201	587.50
713 - University of Maryland Capital Improvements Funds -- Item 3	List 180	473.62

3- College Park -

a. The Board approved Item A-3 of the agenda of the Department of Public Improvements relating to the University of Maryland-College Park as follows:

Item A-3 - "Reference is made to Item A-7, this Department's agenda May 9, 1963 appointing Ted Englehardt, Architect, for Easton Hall Dormitory. This appointment approved a fee of 4.25%. Since that time, this project has been reviewed by the architect, and authorities of the University of Maryland and this Department relative to fee schedule and it has been mutually agreed that due to the nature of this work, the fee will be reduced to a flat 4% fee. Approval is recommended that previous appointment be changed as follows:

UNIVERSITY OF MARYLAND, COLLEGE PARK: Construction of Men's Dormitory-Easton Hall (500 capacity)

ARCHITECT:	Ted Englehardt
ORIGINALLY APPROVED:	Item A-7 This Department's agenda May 9, 1963
FEE:	Flat 4% fee
FUND SOURCE:	Item 160, General Construction Loan of 1963."

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland - College Park:

Fund 713-9 Easton Hall Dormitory --

Allocation for inspection services by Harry Hughes for construction of Easton Hall, as follows: (Item M-11)

6,705.20

\$6,531.20 - Salary: December 1, 1963 to November 28, 1964  
174.00 - Social Security.



## (University of Maryland-College Park)

## General Construction Loan of 1961 - Item 134 --

Baltimore Contractors, Inc., for Change Order No. 1 to contract approved June 17, 1963, for Construction of Addition to Physics Building. Fee-Hall, Ritter and Sprinkle. (C-1-E) \$5,251.59

## General Construction Loan of 1962 --

Item 141 - Cancellation and return to the unallocated balance, \$6,316.59 for Site Improvements at Denton Hall and Dining Hall No. 4. (Item M-2) 6,316.59+

James L. Partello, Inc., for Change Order No. 9 to contract approved August 13, 1962, for Construction of Denton Hall and Dining Hall No. 4. Fee-Ted Englehardt. (C-1-D) 4,882.90

Item 144 - Coleman and Wood, Inc., for Change Order No. 1 to contract approved January 3, 1963, for Renovations of Woods Hall. Fee-Alfred M. Rinaudot. (C-1-C) 1,787.32

## General Construction Loan of 1963 --

Item 159 - George Hyman Construction Company, for Change Order No. 3 for contract approved August 8, 1963, for Construction of Fine Arts Building, Easton Hall Dormitory. (C-1-F) 5,000.00+

Item 165 - Baltimore Contractors, Inc., for Change Order No. 2 to contract approved June 17, 1963, for Relocation of Utilities, Physics Building Addition and the Cyclotron Building. Fee-Egli and Gompf, Inc. (C-1-A) 117.65

Mills Electric, Inc., for Change Order No. 1 to contract approved September 9, 1963, for Revision of Electrical Distribution System and Electrical Telephone Services, Shoemaker Building. (C-1-B) 950.00

4- Maryland State College -

The Board approved agenda Item M-9-B of the Department of Public Improvements in connection with the University of Maryland-Maryland State College, as follows:

## General Construction Loan of 1962 - Item 157 --

Cancellation of unused portion of appropriation for completed "Equipment for New Dormitory for Women (96 beds)" project. Bonds will not be issued. (M-9-B) 9.41+

THOMAS J. S. WAXTER CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Thomas J. S. Waxter Children's Center:

## General Construction Loan of 1959 --

Item 65 - John K. Ruff, Inc., for Change Order No. 10 to contract approved April 4, 1962, for Construction of Thomas J. S. Waxter Children's Center. (Item C-9) 310.40

Cancellation of unused balance and transfer of same to the unallocated balance in the appropriation, for extension of water main, meter, etc. authorized Nov. 13, 1962. (Item M-5) 907.48+

ADJOURNMENT:

There being no further business, the meeting was adjourned.

  
Secretary.



